



### **Job Description: Pool Operator**

You will be responsible to provide an excellent and consistent level of service to your customers. The Pool Operator/Attendant is responsible to conduct cleaning duties in the assigned Place of Work, and provide a courteous, professional, efficient and flexible service to our customers.

### **ESSENTIAL DUTIES:**

- Performs a variety of administrative duties in supervising staff and technical duties to maintain pool facilities.
- Verifying membership details of members and guest availing pool facilities.
- Using excellent customer service skills establishes and maintains effective working relationships with other employees, officials, and all members.
- Works under the supervision of the F & B – head of the Department.
- Supervises and motivates Lifeguard Shift Supervisors, instructors and lifeguards.
- Performs a variety of administrative duties in the planning, development and implementation of instructional, recreation and fitness classes as well as other aquatics programs, sports and special events.
- Assists in maintenance and routine pump room duties. Monitors and maintains pool filtration system.
- Performs pump room duties, including backwash, handling and installation of chemicals as necessary.
- Monitors pool water chemistry through testing of water samples. Adjusts chemistry as needed to maintain standards.
- Handles chemicals such as chlorine, celite, CO<sub>2</sub>, and muriatic acid.
- Completes daily and monthly reports; maintains related records and statistics for various aquatics programs.
- Plans and organizes workloads of staff.

### **Qualifications:**

Ideally with a relevant diploma or professional certification in Hospitality or Tourism management.

- Working knowledge of computer skills
- Minimum 2 years work experience in hotel operations.



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- Good customer service, communications and interpersonal skills are a must.